

RESERVATION FORM

COMMUNITY EDUCATION

Discover Norway's Fjords with Community Ed
September 13 – 21, 2024



I am with the following Community Education Program:

- South Washington County**
SoWashCo Office, 8400 East Point Douglas Rd S, Cottage Grove, MN 55016
Fax: 651-425-6620, Email: gcarlson@sowashco.org

Please Note: Due to the privacy level of information being provided, we ask that all reservation forms be returned to your community education office in a secure manner; in person, fax, email or encrypted software are acceptable.

TRAVELER INFORMATION	Traveler #1		Traveler #2	
Name Must match passport <i>exactly</i> .				
Date of Birth (e.g. 03 April 1975)				
Gender (circle)	MALE	FEMALE	MALE	FEMALE
Email Address				
Daytime Phone				
Phone While Traveling				
Mailing Address				
	City	State	Zip	
Passport #				
Passport Expiration (e.g. 15 Aug 2023)				
Country of Issue (e.g. USA)				
Emergency Contact Name and Relationship:				
Emergency Contact Daytime Phone:				

HEALTH INFORMATION

Any physical limitations or medical needs? If so, please describe.	
Any dietary restrictions or allergies? If so, please describe.	

PACKAGE OPTIONS CHECK BOX FOR OPTION SELECTED

<input type="checkbox"/> Double Occupancy \$5,795.00/person	
<input type="checkbox"/> Single Occupancy \$6,526.00/person	
*Double Occupancy Roommates <i>This is to be filled out with the name of your roommate if at a separate address and is filling out a separate form. We do not match roommates.</i>	Name
I/we request: <input type="checkbox"/> 2 Twin Beds (on request) <input type="checkbox"/> 1 Double Bed	

CONFIRMATION OF THE TRIP

Reservation Due Date/Trip Confirmation: The trip cost is based on a **minimum number of participants**. The **Reservation Due Date** for participants to join the tour is **March 15, 2024**. Within one week of that date, all participants will receive an email confirmation from Borton Overseas.

In the event the tour does not reach the minimum number, the tour will be cancelled, and no monies will be collected by Borton Overseas from Community Education.

CANCELLATION POLICY

Prior to the Reservation Due Date: The option to cancel will be determined the Community Education program up until the Reservation Due Date.

After Reservation Due Date: Once the Reservation Due Date arrives and the trip is confirmed, the trip becomes fully non-refundable by Borton Overseas.

TRAVEL INSURANCE

Travel Insurance Recommended: To help protect your travel investment, we recommend travel insurance. For your convenience we offer a custom plan through Travelex Insurance Services that includes coverage for emergency medical, evacuation, lost baggage, 24/7 travel assistance, and more. *For your state specific Policy, including the benefits, coverages, limitations, and exclusions, go to policy.travelexinsurance.com/CTSB-1117. A*

A link to purchase this plan will be emailed to you at the time of trip confirmation. This is optional but highly recommended.

Yes, I/We understand Travel Insurance is not included in the travel package but is recommended, including the option of purchasing a plan through Borton Overseas' partner, Travelex.

PASSENGER AGREEMENT TERMS AND CONDITIONS



By signing this document, or otherwise indicating your assent in writing, you agree to the terms and conditions set forth in this document. **Borton Overseas** (“we” or “us”) is providing the trip described or named in our Reservation Form (the “trip”). These terms and conditions apply to the trip and the program/itinerary for the trip.

1. **RESERVATIONS AND PAYMENTS:** Payment for this trip will be made directly to the Community Education program by the Reservations Due Date of **March 15, 2024**.

2. **CANCELLATION POLICY: The trip cancellation schedule is as follows:**

- Prior to Reservation Due Date.....100% refundable
- After Reservation Due Date.....Non-refundable

Your decision not to participate on the trip due to State Department or Centers for Disease Control advisories or warnings, fear of travel, or for any other reason will be deemed a cancellation.

No refund can be made for any tour accommodation, service, or feature that you do not utilize or voluntarily change. If you cancel while the trip is in progress, there will be no refund for unused portions.

3. **TRAVEL INSURANCE:** Travel Insurance is not included in the trip package but is highly recommended. Specific countries may require proof of insurance. We recommend trip insurance with coverage for cancellation. In the event you must cancel your participation, trip insurance may be the only source of reimbursement.

4. **AIRFARE:** Your airline ticket constitutes a contract between you and the airline, even if purchased through Borton Overseas. Borton Overseas is not responsible for fees assessed by air carriers resulting from operational and/or itinerary changes, or optional extras such as upgrades, seat reservations, baggage, etc. Travel names provided on the reservation form must match passports exactly. Any name change fees incurred due to incorrect names provided will be assessed.

5. **BAGGAGE:** Luggage allowance policies are set by the airlines and may change without notice. Baggage is at the owner’s risk throughout the trip. Airlines, buses, vans, and other modes of transportation may all have weight and size restrictions on luggage. It is your responsibility to comply with all baggage restrictions.

6. **PASSPORTS, VISAS, AND OTHER ENTRY REQUIREMENTS:** International travel requires a passport valid 6 months beyond your intended return travel date. In most cases, you will also need to have multiple consecutive blank visa pages within your passport (the number varies depending on the destination(s)). Some destinations require that visas be obtained prior to travel. We will notify you if this is the case for your trip. If one parent or guardian plans to bring a minor child without the other parent or parents, some countries and airlines have strict documentation and permission requirements. Birth certificates may be required for children under 18. Some nations require proof of vaccinations for all travelers. You are solely responsible for complying with passport, visa, and other foreign entry requirements and vaccinations.

7. **PRICE INCREASES:** All rates and fares are those in effect at time of confirmation and are subject to change without notice. While every effort is made to avoid unnecessary price changes, all prices are subject to change. Prices are subject to increase due to currency fluctuations and/or supplier-imposed surcharges. Destination countries/governments can increase their VAT and/or departure taxes/fees, energy surcharges, park fees, and conservation fees, etc., at any time. These fees are the responsibility of each passenger traveling to the designated country and are not included unless stated. Any tour-included airfares are subject to unexpected supplemental price increases which may be imposed after the date of purchase. Any such increases are beyond our control and will be applied to your total due at the time of final payment. Acceptance of our terms is your consent to any post-purchase price increases upon notification.

8. **RESPONSIBILITY AND ASSUMPTION OF RISK:** Borton Overseas, its employees, subsidiaries, affiliates, officers, directors, successors, and assigns (collectively the "Borton Parties"), do not own or operate any entity which is to or does provide goods or services for your program. All such persons and entities are independent contractors. As a result, the Borton Parties are not liable for any negligent or willful act, failure to act, financial failure or other defaults of any such person, entity, supplier or any other third party. In addition and without limitation, Borton Overseas is not responsible for any injury, financial or other loss, death, inconvenience, delay, or damage to person or property in connection with the provision of any goods or services whether resulting from, but not limited to, acts of God or force majeure, acts or orders of government, acts of war or civil unrest, insurrection or revolt, bites from or attacks by wild or domestic animals, insects or pests, strikes or other labor activities, criminal or terrorist activities of any kind or the threat thereof, sickness, illness, epidemics, pandemics or the threat thereof, the lack of availability of or access to medical attention or the quality thereof, overbooking or downgrading of accommodations, mechanical or other failure of airplanes, vessels or other means of transportation, or for any failure of any transportation mechanism to arrive or depart timely or safely. Further, you release the Borton Parties from its own negligence and assume all risk thereof. The Borton Parties have no special or unique knowledge regarding the financial condition of the suppliers of services, unsafe conditions, health hazards, weather hazards, or climate extremes at locations to which you may travel. For useful information regarding your destination, we strongly recommend reviewing the destination-specific information at www.travel.state.gov, and the Centers for Disease Control at www.cdc.gov/travel.

If due to weather, flight schedules or other uncontrollable factors, you are required to spend an additional night(s), you will be responsible for your own hotel, transfers, and meal costs. The right is reserved to decline to accept as a program participant, or remove from a program, without refund, any person judged to be incapable of meeting the rigors and requirements of participating in the activities, or who is abusive to other program participants, leaders or third parties, or determined to detract from the enjoyment of the program by others. Specific room assignments are within the sole discretion of the lodge or hotel. Borton Overseas reserves the right to substitute lodges, hotels, vessels, or attractions for those listed in the tour description if same is required by circumstances beyond its control or for the convenience or well-being of clients. Borton Overseas assumes no responsibility for any personal injury, property damage, financial or other loss, accident, delay, inconvenience, or irregularity which may be occasioned by reason of any matter beyond our control including but not limited to a delay or cancellation of a flight that causes you to miss all or any portion of the trip, acts of God, acts or orders of government, epidemics/pandemics, war, terrorist acts, riots, disaster, weather events, or strikes.

9. **CANCELLATIONS AND POSTPONEMENTS BY BORTON OVERSEAS:** Borton Overseas reserves the right to change the itinerary, the lodges or hotels utilized or any program features at any time and for any reason, with or without notice, and Borton Overseas shall not be liable for any loss of any kind as a result of any such changes. Borton Overseas may cancel or postpone a program (or an option) for any reason. In any event, for cancellations (or postponements) based upon acts of God or force majeure, acts or orders of government, epidemics or the threat thereof, terrorism or the threat thereof, strikes or labor disturbances, demonstrations, riots or civil unrest, criminal activity, supplier default or insolvency, or other similar circumstances, its sole obligation is to issue credits, but only to the extent its suppliers are crediting Borton Overseas with those monies paid by Borton Overseas to them. Under no circumstances is Borton Overseas obligated to refund the cost of any purchased travel insurance. Borton Overseas is not required to cancel any program for any reason including without limitation, United States Department of State, Centers for Disease Control, World Health Organization or other Warnings or Advisories of any kind. Borton Overseas reserves the right to substitute lodges, hotels, vessels, or attractions for those listed in the tour description if same is required by circumstances beyond its control or for the convenience or well-being of clients.

10. **FORCE MAJEURE:** Borton Overseas assumes no responsibility for any personal injury, property damage, financial or other loss, accident, delay, inconvenience, or irregularity which may be occasioned by reason of any matter beyond our control including but not limited to a delay or cancellation of a flight that causes you to miss all or any portion of the trip, acts of God, acts or orders of government, epidemics/pandemics, war, terrorist acts, riots, disaster, weather events, or strikes.

11. **MEDICAL PROXY:** If you are unable to authorize your own medical attention and treatment, you authorize Borton Overseas or its subcontractors or agents to authorize medical attention and treatment on your behalf. You agree to hold harmless and release Borton Overseas from any liability for medical attention arranged or not arranged on your behalf. Borton Overseas assumes no liability regarding provision of medical care or evacuation services.

12. **CHANGES:** If special circumstances require a change of this Agreement, this will be advised accordingly in writing.

13. **BINDING ARBITRATION:** Any dispute concerning, relating, or referring to this Agreement, the brochure or any other literature concerning the trip, or the trip itself, shall be resolved exclusively by binding arbitration pursuant to the Federal Arbitration Act, 9 U.S.C. Sections 1-16, either according to the then existing Commercial Rules of the American Arbitration Association (AAA) or pursuant to the Comprehensive Arbitration Rules & Procedures of the Judicial Arbitration and Mediation Services, Inc. (JAMS). Such proceedings will be governed by substantive Minnesota law and will take place in Minneapolis, Minnesota. The arbitrator and not any federal, state, or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract, including but not limited to any claim that all or any part of this contract is void or voidable. Any arbitration commenced against Borton Overseas must be on behalf of only the signatory to this Agreement and his or her immediate family members who traveled with signatory. Under no circumstances can a participant be part of a class or other joint action.

I agree to the Terms and Conditions, Release of Liability, Assumption of Risk and Binding Arbitration Agreement.

X _____ X _____
Signature Traveler #1: **Date:**
Print name: _____

X _____ X _____
Signature Traveler #2: **Date:**
Print name: _____

Parent or Guardian of a Minor: I, as a parent or guardian of the below named minor, hereby give my permission for my child or ward to participate in the trip and further agree, individually and on behalf of my child or ward, to the terms above.

Name of Minor: _____ **Date:** _____

X _____ X _____
Signature of Releasor: **Date:**
Print name: _____