

BOOKING FORM 2010/2011

FRED. OLSEN CRUISE LINES OFFERED BY BORTON OVERSEAS

PLEASE COMPLETE THIS FORM, USING BLOCK CAPITAL LETTERS THROUGHOUT

Cruise Number	Departure Date	Cabin Number	Booking Reference Number
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How did you hear about us?

A. PASSENGER INFORMATION (Please write names exactly as they appear in passport)

Passport Last Name	Passport First Name, Middle Initial	Title: Mr./Mrs.	Date of Birth (day/month/year)

B. PASSPORT INFORMATION ***All passports must have atleast 6 months validity after the return date of travel***

Passport Nationality	Passport Number	Place of Issue	Date of Expiration

C. HOME ADDRESS (If the other passengers have different addresses, please attach details to this booking form)

Head of Party			
Street Address			
City	State	Zip	Country
Telephone	Cell Phone	Email	Fax

D. EMERGENCY CONTACT

Name	Relationship
Day Time Phone	Evening/Cell Phone Other

E. TRAVEL INSURANCE (Medical evacuation insurance is required, final documents may be delayed if this information is missing)

Travel Insurance Company:	Policy number:
Travel Insurance Company 24-hour phone number:	

F. HEALTH DECLARATIONS

Do you require use of a wheelchair? Yes or No (Please Circle)	Name of passenger(s)
Please be advised that you are required to bring your own wheelchair and must be accompanied by an able-bodied traveler if a wheelchair is needed more often than to board the ship.	
Dietary requirements	
Do you have any pre-existing medical conditions, special medical needs or allergies? List here or request detailed form to complete:	

G. RESTAURANT SEATING

Seating	First Seating (6:30 pm) Second Seating (8:30 pm)	Do you wish to be seated with friends? If so, please enter their names and cabin number
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H. TRIP ARRANGEMENTS (Please Circle One)

I am purchasing Cruise arrangements only	I am purchasing Cruise and Transfer only	I am purchasing Cruise and Air only	I am purchasing Cruise, Transfer and Air		
If you selected a trip arrangement with transfer, please circle what transfer you would like:		Airport to Hotel	Hotel to Cruise Ship	Cruise Ship to Hotel	Hotel to Airport
Flight details for head of party (if you did not purchase with Borton Overseas):					
Inbound	Airline:	Flight Number:	Date:		
Outbound (back home)	Airline:	Flight Number:	Date:		
Frequent flyer number:					

*If booking your own flight details, you are responsible for booking flights that will allow you ample time to board the cruise vessel on time and upon return, ample time to catch your flight after disembarking from the cruise.

I. TRAVEL AGENT DETAILS

Name of Travel Agency:	Travel Agent Name:	Phone Number:
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J. PAYMENT INFORMATION

A deposit of 10% is required within 5 days of confirmation. Enclosed is a deposit of \$ _____ to confirm my reservation. Final payment is due 75 days prior to departure. Please see page 3 for cancellation penalties.					
I am paying by (Please Circle One):	Visa	MasterCard	Discover Card	Personal / Agency check	for the deposit and final payment.
Card Number:	Expiration Date:			3-Digit Security Code:	
Name as it appears on the card:					
Address (Billing Address):					
City:	State:	Zip:			
Card member acknowledges payment terms and conditions as outlined by Borton Overseas and agrees to perform the obligations set forth by the card member's agreement with issuer.					
Signature of card holder:				Date:	

K. ACCEPTANCE OF TERMS

I have read the complete terms and conditions (located on page 3) and agree to the terms and conditions as outlined by Borton Overseas and Fred. Olsen Cruise Lines.	
Signature of card holder:	Date:

**IMPORTANT: This form must be received by Borton Overseas within 5 days of confirmation to secure booking.
FAX THIS BOOKING FORM TO BORTON OVERSEAS AT 612-822-4755.**



Journeys To Extraordinary Lands

AFRICA ♦ ANTARCTICA ♦ SCANDINAVIA

5412 Lyndale Avenue South • Minneapolis MN 55419 USA • Phone (612) 822-4640 or 800-843-0602
Fax (612) 822-4755 • Email: info@bortonoverseas.com • Web site: www.bortonoverseas.com

BORTON OVERSEAS TERMS AND CONDITIONS

2010/2011

Borton Overseas is acting as a distributor and reseller of Fred. Olsen Cruise Lines only. Borton Overseas is not acting as an agent for Fred. Olsen Cruise Lines Ltd. Your purchase is however, subject to the terms in Fred. Olsen Cruise Lines worldwide brochure in addition to the following terms of Borton Overseas. The Fred. Olsen Cruise Lines terms (*please consult www.fredolsencruises.com/terms-and-conditions*) involve (amongst other detailed terms) requirements regarding insurance, medical, vaccination, passports and entry visas and terms which by incorporation of the Athens Conventions 1974 or otherwise, limited or excluding liability.

Travel Documents

U.S. Citizens must be in possession of a valid passport with no less than six months validity remaining. Non U.S. Citizens should consult the appropriate consulates or call your travel agent for assistance. **Visas** will be required on certain itineraries and you are responsible for obtaining all necessary documentation. If a visa is required passenger does not provide proper documentation they may be denied boarding.

Deposits and Payments (All prices in US Dollars)

A refundable deposit of 10% of the complete cruise cost and signed booking forms are required once services are confirmed for all bookings. The balance of the cruise cost along with all required passenger information is due no later than 75 days prior to departure. If reservations are made within 75 days of departure, the entire amount is due at the time of confirmation. A rush fee of \$30 per booking is applied to bookings made less than 30 days prior to departure. Some services may not be available with less than 30 days advance booking. Express mail/package delivery charges are at the client's expense. Change and cancellation policies outlined below will apply after services are confirmed.

Rates and Fares

Borton Overseas may withdraw or increase the prices in the 2010/11 brochure at any time. Prices are locked in once the booking forms are completed, signed and a deposit has been paid.

Changes and Cancellations

Passenger information located on page one section A – G must be completed and/or sent to the Borton Overseas agent no later than 75 days prior to departure. Not having this information may cause your booking to cancel with loss of the deposit. Any changes made from the origination may be subject to a \$90 change fee. Cancellation penalties are as follows:

90 or more days prior to departure	\$100 per person
89 - 75 days prior to departure	Forfeit of deposit
74 - 42 days prior to departure	45% of trip cost
41 - 16 days prior to departure	75% of trip cost

15 - 5 days prior to departure	90% of trip cost
4 days or less to departure	100% of trip cost

All of the changes and cancellation fees are in addition to any airline enforced cancellation fees or other unrecoverable fees from suppliers. Airline tickets have their own cancellation and change penalties. No refund can be made for any tour accommodation, service or feature that you do not utilize or voluntarily change; if you cancel while the tour is in progress, there will be no refund for unused portions.

Trip Insurance

Evacuation or "onward carriage" insurance is mandatory. This is available at a reasonable cost through Borton Overseas *In addition*, we also highly recommend optional travel insurance to protect you against loss due to cancellation, illness or accident. Pre-existing medical conditions can be covered if your insurance payment is received within 10 days of your initial trip deposit.

Air Tickets

If air tickets are not purchased through Borton Overseas, you must provide flight details no later than 10 days prior to departure. You are responsible to confirm your frequent flier number with the airline upon check-in. **PLEASE NOTE:** Borton Overseas will assess a fee of \$25 per passenger should we need to provide copies of a airline ticket to obtain frequent flyer mileage credit. Please retain your ticket receipt and boarding passes until the credit appears on your mileage statement.

Tour Price Includes

Accommodation with private bath or shower unless specified, all meals on the ship, port charges & taxes.

Not Included

Air transportation, other transportation, passport and visa fees, airport departure taxes, all items of a personal nature including laundry, wine, liquor, room service, beverages, meals not specified in the itinerary, local transfers to/from hotels/docks unless specified, trip cancellation/interruption insurance, luggage handling, gratuities for drivers, guides, hotel staff and cruise staff.

Documents

Documents and shore excursion information will be sent out approximately 2 weeks prior to departure from the U.S. Normal delivery will be by US mail, if requested; express mail/delivery charges will be an additional \$15 (more to Canada). Final documents will not be sent out until final payment and a signed booking form have been received. Replacement documents are subject to a minimum \$100 re-issue fee.

Responsibility and Release of Liability

Except in the case of Fred. Olsen Cruise Lines, Borton Overseas acts only as an agent for the contractors providing transportation, accommodations or other services. All tickets and vouchers are issued subject to any and all terms and conditions under which transportation, accommodations and other services are offered or provided and constitute the sole contract between the supplier and the tour member. Borton Overseas shall not be responsible in any way for loss, injury or damage arising from an Act of God, Acts of Governments or de facto authority, war, civil unrest, any kind of hostilities, strikes, theft, sickness, quarantine, immigration or customs regulations, hijacking, acts of terrorism, breakdown, delay, cancellation, error, omissions or any other cause beyond our control. Borton Overseas reserves the right, without advance notice, to make changes or cancellations, in part or in whole, as circumstances dictate; this may include changes in accommodation and/or transportation and in the itinerary. Borton Overseas is released of liability for consequences of personal activities of any passenger, who, as a consenting adult, is deemed personally responsible for decisions concerning conditions of health, safety, fitness for any activity in which the passenger participate. Borton Overseas is not responsible for omissions in prices and programs.

Any deposit for a package offered by Borton Overseas shows acceptance and acknowledgment of prices, exclusions, conditions and responsibilities as stated in above and releases Borton Overseas and all of its agents and representatives from any and all liability, actions, causes of actions, suits, debts, demands that you may have in connections with your participation in a Borton Overseas' trip or activity.

Cruise prices in this brochure were based upon advance purchase cruise rates as published in the Fred. Olsen World cruise guide. The cruise line may withdraw or increase those prices at any time. The right to correct errors in brochure without liability is retained.



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